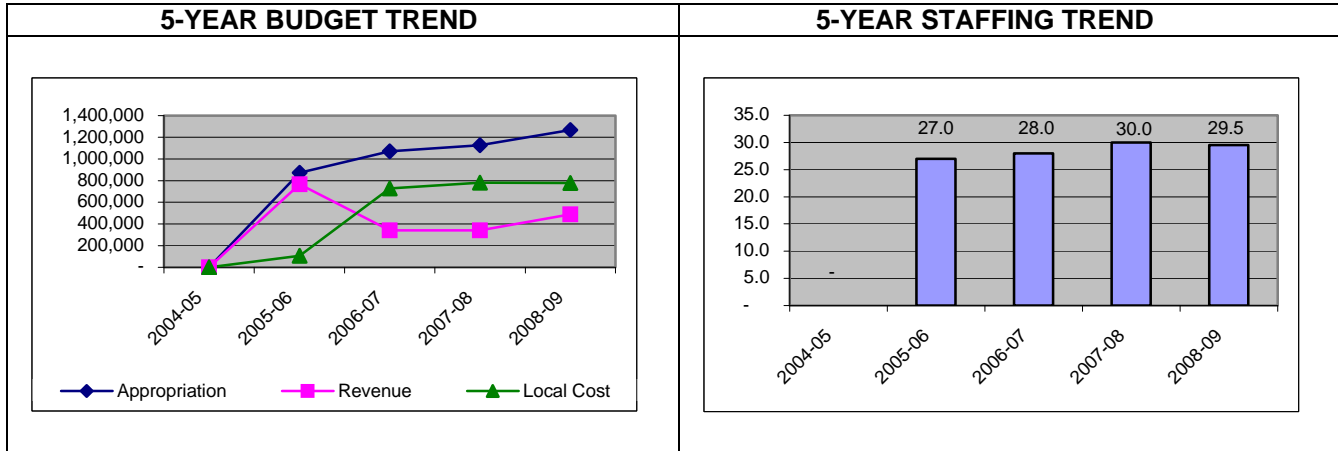


## Public Guardian-Conservator

### DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care. A conservator has the responsibility for the conservatee's care, custody and control. The conservator determines where the conservatee lives and ensures his/her daily needs are met. Conservatees must be placed in the least restrictive placement, which may include, but is not limited to the following: medical, psychiatric, nursing, or other licensed facility or state hospital, county hospital, or United States government hospital.

### BUDGET HISTORY

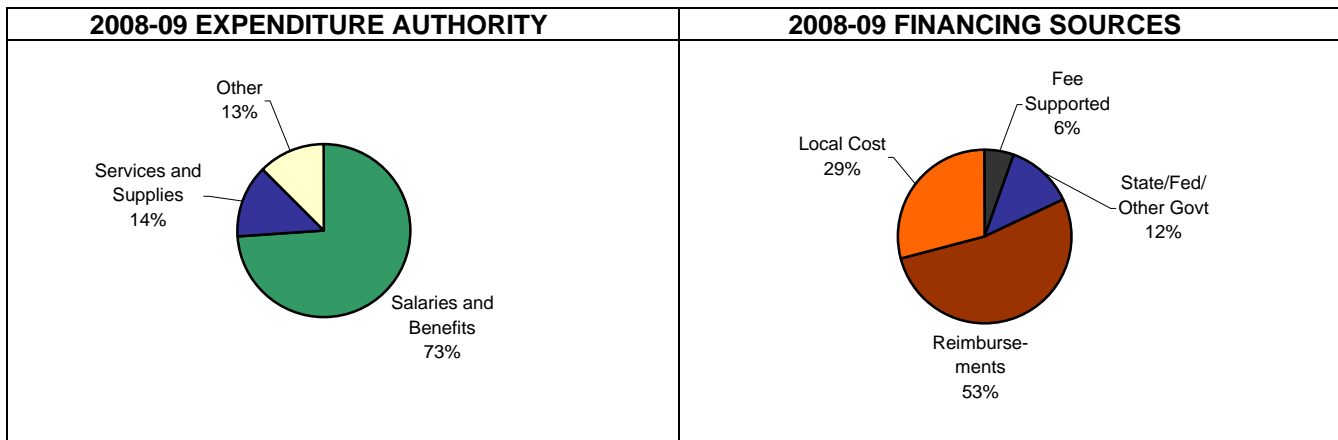


In 2004-05, Public Guardian-Conservator operations were transferred to Aging and Adult Services from the Public Administrator/ Public Guardian/Conservator/Coroner. Appropriation and revenue were previously included as part of the Public Administrator/Public Guardian/Conservator/Coroner budget.

### PERFORMANCE HISTORY

|                      | 2004-05<br>Actual | 2005-06<br>Actual | 2006-07<br>Actual | 2007-08<br>Modified<br>Budget | 2007-08<br>Estimate |
|----------------------|-------------------|-------------------|-------------------|-------------------------------|---------------------|
| Appropriation        | 107,841           | 549,681           | 784,705           | 1,124,837                     | 1,107,424           |
| Departmental Revenue | 401,102           | 402,854           | 56,402            | 343,018                       | 346,056             |
| Local Cost           | (293,261)         | 146,827           | 728,303           | 781,819                       | 761,368             |
| Budgeted Staffing    |                   |                   |                   | 30.0                          |                     |

## ANALYSIS OF PROPOSED BUDGET



GROUP: Human Services  
 DEPARTMENT: Public Guardian - Conservator  
 FUND: General

BUDGET UNIT: AAA PGD  
 FUNCTION: Public Protection  
 ACTIVITY: Other Protection

|                             | 2004-05<br>Actual | 2005-06<br>Actual | 2006-07<br>Actual | 2007-08<br>Estimate | 2007-08<br>Final<br>Budget | 2008-09<br>Proposed<br>Budget | Change<br>From<br>2007-08<br>Final<br>Budget |
|-----------------------------|-------------------|-------------------|-------------------|---------------------|----------------------------|-------------------------------|--|
| <b>Appropriation</b>        |                   |                   |                   |                     |                            |                               |  |
| Salaries and Benefits       | 574,160           | 1,474,938         | 1,523,898         | 1,600,132           | 1,989,984                  | 1,979,234                     | (10,750)                                     |
| Services and Supplies       | 110,210           | 292,836           | 407,141           | 257,000             | 257,750                    | 314,742                       | 56,992                                       |
| Central Computer            | 12,943            | 21,275            | 23,246            | 24,816              | 25,340                     | 24,469                        | (871)  |
| Travel                      | -                 | -                 | -                 | -                   | -                          | 27,000                        | 27,000                                       |
| Land and Improvements       | -                 | -                 | 9,148             | (236)               | -                          | -                             | -  |
| Equipment                   | -                 | -                 | 43,195            | 15,000              | 15,000                     | 35,000                        | 20,000                                       |
| Transfers                   | 36,078            | 176,969           | 164,941           | 180,740             | 254,271                    | 302,642                       | 48,371                                       |
| Total Exp Authority         | 733,391           | 1,966,018         | 2,171,569         | 2,077,452           | 2,542,345                  | 2,683,087                     | 140,742                                      |
| Reimbursements              | (663,658)         | (1,378,229)       | (1,386,864)       | (970,028)           | (1,417,508)                | (1,415,827)                   | 1,681  |
| Total Appropriation         | 69,733            | 587,789           | 784,705           | 1,107,424           | 1,124,837                  | 1,267,260                     | 142,423                                      |
| Operating Transfers Out     | 38,108            | (38,108)          | -                 | -                   | -                          | -                             | -  |
| Total Requirements          | 107,841           | 549,681           | 784,705           | 1,107,424           | 1,124,837                  | 1,267,260                     | 142,423                                      |
| <b>Departmental Revenue</b> |                   |                   |                   |                     |                            |                               |  |
| State, Fed or Gov't Aid     | 357,765           | 260,326           | (81,284)          | 162,966             | 220,000                    | 334,000                       | 114,000                                      |
| Current Services            | 43,322            | 141,150           | 134,460           | 178,405             | 123,018                    | 152,000                       | 28,982                                       |
| Other Revenue               | 15                | 1,378             | 3,226             | 4,685               | -                          | 2,875                         | 2,875  |
| Total Revenue               | 401,102           | 402,854           | 56,402            | 346,056             | 343,018                    | 488,875                       | 145,857                                      |
| Local Cost                  | (293,261)         | 146,827           | 728,303           | 761,368             | 781,819                    | 778,385                       | (3,434)                                      |
| Budgeted Staffing           |                   |                   |                   |                     | 30.0                       | 29.5                          | (0.5)  |

Salaries and benefits of \$1,979,234 fund 29.5 budgeted positions and are decreased by \$10,750 due primarily to the reduction of workers' compensation charges. The department is also requesting to reclassify a 0.8 Staff Analyst II to 0.8 Administrative Supervisor I due to reassignment of duties to a higher level of responsibility and additional employees to supervise.

Services and supplies of \$314,742 includes the cost of case management software maintenance charges, purchase of storage containers for conservatee personal belongings, computer hardware and software costs, property insurance costs for conservatee's real property, and vehicle services charges. The increase of \$56,992 is due to the purchase of computer hardware of \$14,000 and \$42,992 in other operational costs that includes mail services, printing services, and professional services.



Travel is a new appropriation unit for 2008-09. The amount budgeted of \$27,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of \$35,000 is for the purchase of a new truck for transporting conservatee belongings to the warehouse for storage.

Transfers of \$302,642 represent charges for lease space and administrative and technical support provided by Human Services Administration and Department of Aging & Adult Services (DAAS). The increase of \$48,371 is due primarily to the reallocation of facility lease costs to Public Guardian that was previously paid by DAAS.

Reimbursements of \$1,415,827 represent reimbursements primarily from Department of Behavioral Health Realignment Funds for 47% of costs incurred for Public Guardian operations.

Federal aid revenue of \$334,000 includes claims for Medi-Cal Administrative Activities. The increase of \$114,000 is based on additional funding anticipated for reimbursement claims.

Current services revenue of \$152,000 includes Conservatee Estate Fees. The increase of \$28,982 is based on projected increases in clients' estate values.

| PERFORMANCE MEASURES   |                   |                      |                      |                      |
|--|-------------------|----------------------|----------------------|----------------------|
| Description of Performance Measure   | 2006-07<br>Actual | 2007-08<br>Projected | 2007-08<br>Estimated | 2008-09<br>Projected |
| Percentage of probate investigations completed within 60 days of referral. | 50%               | 75%                  | 71%                  | 80%                  |

